**Welcome to Pre-Engineering!**

**Contact Information:**

Jennifer C. Schmitt

[SchmittJ@santarosa.k12.fl.us](mailto:SchmittJ@santarosa.k12.fl.us)

**Activity Lab Fee:** **$15.00**

**Required Supplies:**

Folder or 3-ring notebook Pen (any color) Paper (replace as needed) Pencil

**Class Resources**

I will utilize Remind messaging throughout the year for various updates and reminders. This is not a required service, but is used as a convenience for you. There is no exchange of phone numbers on either end: I don’t know your phone number and you won’t know mine. I will try my best to text reminders about quizzes and tests, but this is **NOT** a guarantee that I will remember every time, nor is it a substitute for writing in your planner. To sign up:

**Send a text to 81010 with the message @msEngineer**

You may also use the Remind application to sign up for messages.

**Academic Goals:**

The content should include, but not be limited to, the following:

- Aerospace Engineering - Electrical Engineering

- Chemical Engineering - Manufacturing Engineering

- Civil Engineering - Mechanical Engineering

- Computer Science Engineering - Engineering Technology

Laboratory and hands on investigations of selected topics in the content, which include the use of the engineering design process, measurement, laboratory equipment and safety procedures are an integral part of this course.

**Nonacademic Goals:**

1. Become more self-disciplined, develop better organizational and study skills.
2. Apply critical thinking skills to various topics and situations.
3. Improve working relationships with teachers and other students.

**Grading:** Nine-week grades will be determined in the following manner:

Tests/Projects 40%

Labs/Quizzes 30%

Homework/Classwork/Other 30%

**Late or Missed work:**

1. Late assignments will be accepted up to three days late and penalized **15 points.** The grade will be a zero when turned in more than three days late.
2. Missed tests and school work must be made up within 3 days of absence or you will receive a 0.

**Classroom Rules/Procedures:**

1. Be polite and courteous to others.
2. School rules are in effect at all times.
3. No food, gum, or drinks in the classroom.
4. Students must bring the following to class each day:
5. Notebook paper and folder
6. Writing Utensil
7. Know all safety procedures and wear appropriate safety gear before using any equipment in the lab (every time, no matter how small the project!)
8. Passes will not be written when Mrs. Schmitt is teaching unless there is an immediate emergency.

**Classroom Rules**

* + - 1. Respect your peers and your teacher.
      2. Listen and follow directions.
      3. Keep hands, feet, and objects to yourself.
      4. Come to class prepared and ready to learn.

**Behavior Management Plan\***

1. **Warning**
2. **Written Assignment (may include loss of lab activity privileges)**
3. **Parent Contact**
4. **Dean Referral**

\*Order of interventions may be changed based on the severity of the offense.

**To the Parent(s) or Guardian:**

I am looking forward to getting to know your son/daughter and I know we will have a great year. Should you ever need to contact me, I can be most easily and readily reached at [schmittj@santarosa.k12.fl.us](mailto:schmittj@santarosa.k12.fl.us). I can’t wait to learn and grow with your child this year!

Sincerely,

Jennifer C. Schmitt

7th Grade Pre-Engineering Instructor

Sims Middle School

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Parent Signature  Student Signature